


## Delegation of Power - MIS Department

Sl. No.	Subject	Delegation
1.	<b>Submission of information/data to Government agencies/Statutory Authorities and other agencies</b>	
	(i) Approval of information/ data to be submitted in respect of parliament questions	DMD with report to MD&CEO
	(ii) Approval of information/ data to be submitted to various Govt. Departments and agencies	CGM/Vertical Head of the Dept. concerned with report to next higher authority.
2.	<b>Reporting of information regarding defaulters to CICs</b>	
	(i) Reporting of following information to Credit information agencies (CICs): (a) Wilful Defaulters of Rs.25.00 lakh and above (Non Suit Filed) (b) Wilful Defaulters of Rs.25.00 lakh and above (Suit Filed) (c) Defaulters of Rs.1.00 crore and above (Non Suit Filed) (d) Defaulters of Rs.1.00 crore and above (Suit Filed)	Officer not below the rank of DGM
3.	<b>Periodic Reporting of SMAs to RBI/CRILC</b>	
	(i) Periodic reporting of Special Mentioned Accounts to CRILC/ RBI	Officer not below the rank of DGM
4.	<b>Uploading of statutory returns / information on external websites of RBI/CRILC etc.</b>	
	(i) Approval for uploading statutory returns / information on external websites of RBI/CRILC/etc.	Officer not below the rank of DGM
5.	<b>Short Term Dynamic Liquidity Statement – ALM1</b>	
	(i) Approval of Short Term Dynamic Liquidity Statement	Risk & Asset Liability Committee of Executives (RALMCE)
	(ii) Approval of Statement on Structural Liquidity & Interest Rate Sensitivity	RALMCE for monthly and Board for half yearly
6.	<b>Standard Operating Procedures</b>	
	(i) Approval of SOPs for the Department	CGM/Vertical Head with report to next higher authority

  
12/11/21

Sl. No.	Subject	Delegation
7.	<b>Change of Authorized Officials for uploading of Returns on RBI's COSMOS and XBRL Platforms</b>	
	(i) Approval for change of Authorised Officials for Uploading of Returns on RBI's COSMOS and XBRL Platforms.	MD&CEO (as approved by Board on 23/08/2018) with report to Board.
8.	<b>Engagement of Consultants</b>	
	(i) Approval for engagement of consultants and other agencies <b>above</b> the threshold value as prescribed in the extant Centralised Procurement Policy	As per the provisions of extant Centralised Procurement Policy
	(ii) Approval for engagement of consultants and other agencies <b>below</b> the threshold value as prescribed in the extant Centralised Procurement Policy	Committee consisting of concerned CGM, Head of Department and DGM (Centralised Procurement Department)  However, the award of contract shall be done as per the provisions of Centralised Procurement Policy
9	<b>Financial Matters-Payments</b>	
	(i) Payment towards Membership / Subscription/ fee etc. - up to Rs 10,000/- per transaction	DGM with reporting to next higher authority.
	(ii) Payments towards Membership / Subscription/ fee etc.- up to Rs 50,000/-per transaction	GM with reporting to next higher authority.
	(iii) Payments towards Membership / Subscription/ fee etc.- above Rs. 50,000/- per transaction	CGM/Vertical Head with reporting to next Higher Authority
10.	<b>Any Other Information /Matter No covered above</b>	
	(i) Any other item not covered above - Non-Financial	CGM/Vertical Head

\*\*\*\*\*

  
12/11/21